Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Generic to all Tasks and Areas

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Injury caused by Experience level of staff	All	High	▪ Staff will receive site specific training for the environment within which they operate and hold the necessary qualifications. ▪ If members of staff are ever unsure, they should check with the Duty Manager for guidance.	Low
Injuries from Manual Handling	All	High	▪ Briefing on correct technique to use, acknowledged by signing off Induction A on People HR ▪ Trailers/ Sack trolleys/ Lift Aids to be provided where necessary ▪ Suitable number of people to carry each piece of equipment	Low
Injuries from equipment left unattended	All	High	▪ All equipment to be secured when not in use. ▪ No equipment should be left on footpaths or impeding members of the public	Low
Illness from weather conditions	Participants/Staff	High	All Instructors must have received training on identifying Sunstroke and Hypothermia. <u>Sun Burn/Stroke</u> ▪ Clients advised to wear high factor waterproof sun cream, hats, sunglasses etc & to cover up ▪ Clients advised to drink plenty of water + remain out of the sun when possible ▪ Instructor awareness to signs of sunburn and sunstroke <u>Hypothermia</u> ▪ Correct personal protective clothing for the activity to be worn according to the conditions ▪ Instructor awareness to signs of hypothermia	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Inexperience of group and or group behaviour	Participants	Medium	▪ Staff briefing to be given to all clients prior to starting any activity session ▪ Group leaders/Teachers/Adults accompanying the group are in 'loco parentis' ▪ During activities where there is no adult present (ie. Multi-activity club), instructors should dynamically risk assess behaviours throughout the session and if required contact the parent/guardian of the young person concerned. ▪ Staff briefing to be given to all clients prior to starting any activity session ▪ "Pupil Behaviour Charter" – all agree to adhere to and any additional rules to be provided during arrival talk	Low
Group Member separated from the group	Participants	Medium	▪ Briefing to be given about informing the instructor of departure from session for any reason (use of toilet etc.) ▪ Head Count at the beginning and end of each session ▪ Duty Manager to follow EAP – Lost Child if required.	Low
Illness/Injury Away from home	Everyone	Medium	▪ All staff hold a First Aid Certificate ▪ 24Hr Emergency contact for Senior RWS Staff ▪ For Trips abroad travel insurance to include emergency illness and repatriation cover.	Low
Slips, Trips and Falls	Everyone	Medium	▪ Adequate lighting present, where not possible a torch is advised ▪ When identified staff to remove trip hazards where possible, when not possible: - Other staff should be notified of presence - Clients to be advised - Clear identification to be established ▪ Appropriate signage to be present	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Sharp Objects on Ground	All	Medium	▪ All staff to be briefed that suitable footwear should be always worn, acknowledged by signing off Induction A on People HR ▪ Clients to be given briefing about always wearing suitable footwear during welcome talk.	Low
Pedestrian impact from a vehicle.	All	High	• Vehicle routes are visually obvious in high traffic areas. • Key meeting areas are closed to vehicles. • Drivers asked to observe speed limits and drive with care and awareness of pedestrians. • Young people should be briefed to be aware of vehicles when moving on tracks/roads.	Medium
LPG Leak from bulk storage.	All	High	• LPG installations are professionally installed and inspected by the supplier. • A Major Incident Plan exists to manage fire or similar events on centre.	Low
Serious first aid incident requiring additional support	All	High	• An Automated External Defibrillator is available and recorded with the emergency services. • The Major Incident Plan identifies key support to assist emergency and medical services. • Duty Manager with First Aid at Work training will always be available on call.	Medium
Safeguarding incident on centre	All	Medium	• All visiting adults responsible for young people on centre are responsible for the wellbeing, behaviour and supervision of their young people.	Medium

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
			• All RWS staff have completed Safeguarding training and DBS checks. • Duty Managers are able to liaise with DSL for support.	
Fallen trees or damage to tree branches/limbs.	All	High	• The site is zoned into High, and low risk areas, an arboreal survey is completed on regular basis by a competent person to identify high hazard trees, and a management plan is in place for these areas. Low risk areas are managed as natural woodland. • After extreme weather or other exceptional circumstances trees in high and medium risk areas are subject to additional informal observation to identify obvious developing hazards. • All site users are asked to be vigilant of and report hazards. Groups leading camping should include hazards of site selection in their risk assessment and training to participants.	

Centre Areas/Accommodation/Offices

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Fire	All	High	▪ Fire Evacuation procedures to be explained to all groups on arrival, where appropriate a drill will be completed with the group. ▪ Smoking is prohibited in or around any RWS centre including accommodation areas ▪ Each Centre will have a Fire Risk Assessment reviewing: - Amount and Locations of Fire Fighting equipment - Amount and Location of Smoke/Heat Detectors	Low

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
			- Amount and Location of Emergency Lighting - Centres alert systems Buildings: - Fire Action Notices informing of what actions should be taken in event of a fire - Evacuation Plans indicating closest/most suitable exit Tented Accommodation: - Clients are briefed about ignition risks and not having them in their tented accommodation. At all RWS premises deep frying is prohibited, this includes kitchens, staff & rented accommodation	
Unauthorised Entry	All	Medium	▪ All staff to be trained to be aware of their surroundings in particular to challenge any unknown persons on RWS premises. - If a member of staff does not feel able to do this a Senior member of staff present on the premises should be contact to decide a course of action. <u>Buildings</u> ▪ Lockable bedroom doors ▪ Access doors from the outside to have a suitable locking system <u>Tented Accommodation</u> ▪ Group leaders advised to consider minimum 3 people per tent <u>Toilets/Showers</u>	Low

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
			▪ Unless individual cubicles, separate sex toilet and shower facilities to be provided	
Access to non-public areas	Clients and Members of the Public	High	▪ Clients to be briefed on areas that are out of bounds during their welcome talk. ▪ Suitable hazard or no entry signs to clearly be displayed ▪ All staff and visitors are asked to be vigilant for unauthorised people and either challenge or report concerns.	Low
Dogs and Wild Animals	Everyone	Medium	• Our sites are rural and there may be large wild animals present (e.g. Deer, Foxes, Geese), however wild animals are for the most part scared of humans and will stay away from areas where human activity is taking place. Guests should report concerns to the Duty Manager, for instance if they see an animal in distress or acting aggressively. • Our woodland sites are all home to Grey squirrels. In general squirrels will stay away from humans, however they may seek food from bins, or tents if not stored securely. We recommend that groups keep all food stuffs secured in sealable boxes. • Guests are not permitted to bring dogs onto the site. On some centres residential staff may own dogs, however dogs will always be kept under close control. • Some site have public rights of way, and members of the public may walk across these with dogs – we ask members of the public to ensure dogs are on leads, and will challenge anyone we see not following this request.	
Electrical Fault or damage to electrical systems on site	Anyone	High	<u>Offices + Buildings</u> ▪ Sockets, Switches, Flexes and Connections checked regularly. ▪ All equipment to undergo PAT if required by a suitable person. <u>Tented Areas</u> ▪ All sockets to be IP65 rated. ▪ All equipment to undergo PAT if required by a suitable person	Low

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
			▪ Light fittings to be suitable for an outdoor environment. ▪ Group Leaders to be briefed about not adding additional temporary electrical equipment to the tented setup ie extension cords to teachers tents.	
Water Contamination	Anyone	High	A full L8 risk assessment and management plan in place for the site which includes flushing, and temperature checks for facilities.	Low
Exposure to Asbestos	Anyone	High	An asbestos management plan is in place for each venue if required. Any asbestos present is managed in accordance with HSE guidance.	Low

Activity Engagement

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Injury caused by panic or emotional response	All	Medium	▪ Instructors will set reasonable goals based on the young people to avoid over challenging them physically or emotionally. Instructor will continuously evaluate these goals based on the performance of the group. ▪ Across Rockley Watersports instructors will operate 'Challenge by Choice'. All young people being given the option to not take part should they so wish.	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Travel to & from Centres (including excursions)

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Use of External Transports providers + Excursion Venues	All	Medium	▪ Licensed operators to be used, RWS will ensure: - Drivers are suitably qualified - The external provider holds the correct insurance	Low
All Vehicle Travel	All	Medium	▪ All Accompanying adults should be familiar with their School, Trust or LEA policies regarding travel by road. ▪ Group leaders and accompanying adults to ensure all group members wear seat belts at all times. ▪ RWS to provide emergency contact details in "Final Travel" Pack	Low
Road Traffic Collisions	All	Medium	▪ Luggage to be stored in suitable locations not blocking exit routes.	Low
Vehicle Breakdown	All	High	▪ All accompanying adults should keep good control of the group and adhere to "Behaviour Charter"	Low
Stops at Service Stations	All	Medium	▪ Safety briefing should be provided to group by Driver &/or Group leader prior to disembarkation ▪ Names list to ensure that all pupils are accounted for. ▪ All accompanying adults should keep good control of the group and adhere to "Behaviour Charter"	Low
Strikes, Civil Unrest or long delays	All	Low	▪ RWS to advise drivers and party leaders to stop the vehicles at a suitable location up to an hour away from the pinch location. - Groups should use this opportunity to ensure that everyone can use the facilities and get access to food and drinks ▪ If news of cancelled services vehicles should be diverted to a local town rather than the group proceeding to the issue location. Groups should only onward travel to the location when the situation is stable and normal services have resumed.	Low
Ferry Travel	All	Low	▪ Ferry Operator guidance to be provided in RWS "Final Travel" Pack	Low

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
			▪ All Accompanying adults should be familiar with their School, Trust or LEA policies regarding travel and if there are any specifically regarding Ferry Travel. ▪ Group to follow Ferry Staff Instructions and Onboard Safety Instructions	
Unruly Behaviour	Members of the Public	Low	▪ All accompanying adults should keep good control of the group and adhere to "Behaviour Charter"	low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Maintenance Tasks

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
All Maintenance Tasks	All	High	▪ Ensure the Manual Handling Section of this RA is followed ▪ Staff must have received recorded training before undertaking maintenance tasks from a suitable person. This should include: - Methods for using tools relevant to the task being undertaken. - Any required PPE for the task, where this is located and who to contact if the PPE is not present. (No task should be undertaken until suitable PPE is provided)	Low
Grinding	All	Medium	▪ PPE Required – Googles, Hearing Protection ▪ Use of guards ▪ Any unsuitable locations should be listed in the Fire Risk Assessment to avoid ignition risks	Low
Electrocution from Electrical Equipment	All	High	▪ Condition of Equipment cords, connections and sockets to be checked before use and regularly throughout the task ▪ Weather conditions to be considers before use outdoors ▪ Relevant Equipment to have undergone PAT.	Low
Use of and working around Fibre Glass	All	High	▪ PPE Required – Googles, Gloves, Dust mask ▪ Use warning “Keep Clear” Signs ▪ Work to undertaken in well ventilated areas only.	Low
Painting (Solvent Base)	All	Medium	▪ PPE Required – Googles, Gloves, Dust mask ▪ Use warning “Keep Clear” Signs ▪ Work to undertaken in well ventilated areas only.	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
General Boat Repair	All	Medium	▪ Repair works only to be completed in designated area by Duty Manager of the day.	Low
Testing of Engines	All	Medium	▪ PPE Required – Hearing Protection ▪ Engine should always be turned off when not in use ▪ Work only to be carried out by engineer ▪ Testing to be completed in test tank in an open area	Low
Vehicles: when raised by ramps or jacks	All	High	▪ Precautionary use of Axle stands at all times	Medium
Falling objects from shelving units	All	Medium	▪ Use of Step ladders if raised access required above head height	Low
COSHH (General)	All	Medium	▪ All staff to receive recorded training concerning CoSHH, this will include: - Identification of warning labels - What tasks certain chemicals should be used for - Required PPE for chemical use - Where CoSHH data sheets are stored - What action to be taken in event of accident/spillage	Low
CoSHH (Accidental Ingestion/Absorption)	All	High	▪ All substances to be stored in a separate storage are. ▪ Staff to be trained on the importance of returning substances to the store after use. ▪ Staff to be aware of data sheets, and where to find the information of action to be taken in event of accident	Low
Controlling Spills	All	Medium	▪ Correct methods of disposal set out by manufacturer or data sheets. ▪ Use of warning signs if required	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Use of Greases and Oils	All	Medium	▪ Use of gloves and barrier cream. ▪ Remove from skin thoroughly after use	Low
Use of Chainsaws	All	High	▪ PPE Required – Chainsaw Trousers, Chainsaw Gloves, Hearing Protection, Helmet and Protective Boots. ▪ Operators must hold either LANTRA or NPTC in the relevant chainsaw activity (Crosscut + Maintenance or Felling) ▪ Operators to dynamically risk assess the task in line with their training	Low
Use of Brushcutters and Cord strimmers	All	High	▪ PPE Required – Long Trousers, Gloves, Hearing Protection, Helmet and Close toed shoes (ideally boots). ▪ Operators must have received suitable training and it be recorded: - Use of Brushcutters – LANTRA or NPTC Award - Use of Cord Strimmers – In-house training by a suitable competent person. ▪ Operators to dynamically risk assess the task in line with their training	Low
Work Equipment and Plant	All	High	▪ All work equipment is inspected before use and on a regular basis dependent on its level of risk as determined by PUWER. High Risk equipment which presents a high risk of injury if used incorrectly or by untrained users is secured or made inoperable when not in use.	Low

Use of Vehicles

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Driving (General)	All	Medium	▪ All drivers should hold the correct full license for the vehicle they are driving and have completed RWS Induction D – Driving, and signed off in People HR. ▪ Staff must observe all local and national driving laws and regulations whilst driving RWS vehicles ▪ Mobile Phone and First Aid kit carried by each vehicle. ▪ In the event of emergency pack to be present in each vehicle detailing what actions should be taken.	Low
Vehicle Breakdown	All	Medium	▪ As Induction D – Driving, all vehicles should be checked regularly and have a daily visual check before use to check they are road legal and fit for purpose. Any issues found should be raise with the line manager before use. ▪ All vehicles are regularly serviced and MOT as required. ▪ Mobile Phone and First Aid kit carried by each vehicle. ▪ In the event of emergency pack to be present in each vehicle detailing what actions should be taken. - The vehicle should be manoeuvred (if possible) out of the way of other road users. - All passengers should be removed and gathered in a safe location away from the vehicle with a leader. - High Vis Jacket to be worn by driver before exiting the vehicle into traffic.	Low
Staff “Unfit” to drive	All	High	▪ If a staff member is not “fit” to drive, they should make their line manager aware as early as possible and not make attempt to use a vehicle.	Low

Use of Mobile Phones	All	High	▪ Use of hand held mobile phones is strictly prohibited as it is against UK Law. ▪ Staff who are expected to use mobile phones as part of their job and are driving are required to only return calls when safe to do so not whilst driving	

Staffing

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Suitable Persons working with Children	Clients and Members of the Public	Medium	RWS will undertake certain actions to ensure that only suitable persons are working with groups: - Application Process - All Staff DBS Checked (if pending List 99 is used) - 2x References to be taken - Interviews to be conducted where possible - Staff monitored during their time working at RWS	Low
Lone Working	All	Medium	Operational Procedures to keep this to an absolute minimum. Communication devices should be available with pre agreed plan of who to contact if required. At no time are under 18s allowed to lone work.	Medium
Employment of Under 18s (Regulation 19 of the Management of Health & Safety at Work Regulations 1999)	Member of Staff	Medium	All the above control measures to be followed. All the Generic RA measures should be followed. At no time should a member of staff Under 18 be left without supervision from an Over 18 year old Manager.	Low

Easily Transmittable Illness (ie. Coronavirus/Norovirus)

Easily transmittable illnesses are present in the modern world and should there be an outbreak of Coronavirus or any other virus ie Norovirus, this Risk Assessment should be available to guide the steps taken to prevent further spread.

Any Local or National Guidance or Restrictions should be used in conjunction with this document by the Head of Operations and Centre Management Team to build a management plan for the outbreak.

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Pre-arrivals	All	Medium	▪ Anyone showing symptoms or suspects their may be infected should not come to Rockley and where appropriate follow Public Heath England advice. ▪ RWS property to be cleaned regularly thoroughly between groups ensuring touch points are given particular attention.	Low
Arrivals - Residential	Group	Medium	▪ Arrivals should be staggers to prevent people grouping unnecessarily. ▪ To ventilate accommodation, entrance/exit doors and windows to be open as much as possible unless they are designated fire doors. ▪ Additional Cleaning and sanitising to have taken place between groups in areas of high congregation and frequent touch points. ▪ Appropriate cleaning supplies to be readily available for staff and accompanying visitors to enable easy access for 'self-service' cleaning. ▪ If appropriate hand sanitiser stations to be established at entry and exit points. Bedrooms and Tents should only be accessed by the persons the facility is allocated to, with the exception of group leaders if the clients safety is in question.	Medium

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
Arrivals - Centre	All	Medium	▪ Arrivals should be staggers to prevent people grouping unnecessarily. ▪ To ventilate accommodation, entrance/exit doors and windows to be open as much as possible unless they are designated fire doors. ▪ Additional Cleaning and sanitising to have taken place between groups in areas of high congregation and frequent touch points. ▪ If appropriate hand sanitiser stations to be established at entry and exit points.	Low
Activities	All	Medium	▪ Clients assigned to a group for activities in which they will remain for the duration of their stay. ▪ During interaction with Instructors proximity should be kept to a minimum, unless safety concerns supersede this. ▪ Hand sanitiser and face masks to be used where appropriate. ▪ Before group change over, equipment should be cleaned down. ▪ Where separate areas are required this can be done physically and or by the use of time slots.	Low
Changing Rooms and Toilets	Clients	Medium	▪ Hand wash or sanitiser stations to be established at entrances to facilities. ▪ Facilities to be used by one group at a time. ▪ Cleaning of the facilities to be done regularly. ▪ Staggering group start and end times will limit the number of users in facilities.	Low
Catering Provisions	All	Medium	▪ Each group will have a designated area and mealtime to avoid direct contact with other bubbles. ▪ Clear signage to ensure Clients know direction of travel within dining area. ▪ Hand wash or sanitiser stations to be established at entrances. ▪ Groups will be provided packed lunches to minimise the contact with catering staff. ▪ Facilities to be cleaned between groups using the dining area.	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Residual Risk
First Aid	All	Medium	▪ First aid checks to be completed weekly to ensure levels of PPE. This must include Disposable Gloves, Aprons and Resuscitation Shields. ▪ When dealing with a client, RWS staff must wear face masks, in a well ventilated or outside area.	Low
Parents, Visitors & Contractor	All	Medium	▪ Unnecessary visitors to be kept to a minimum and interaction with bubbles present on site to be restricted. ▪ All visitors to adhere to restrictions in place on site, including using sanitiser stations. Contractors to be booked when clients are not on centre where possible	Low
Symptoms or Diagnosis	All	Medium	▪ If a client or staff member is showing symptoms or has received a diagnosis from a medical professional: - They should immediately self-isolate to minimise any risk of transmission. - The group will contact the individuals parents/guardians to arrange for collection. - RWS will seek guidance from NHS or Public Health should it be required. If a client has symptoms or diagnosis after a Rockley Experience – they must inform Rockley so that all clients they may have had contact with can be contacted.	Low

Work Experience

The purpose of the Young Persons Risk Assessment is to make sure the health, safety and welfare of the young person have been considered with respect to their age, experience, maturity and any additional factors mentioned either in the Information about the student on their Approval and Consent form.

This will ensure compliance with Regulation 19 of the Management of Health & Safety at Work Regulations 1999.

Occupational Sector	Outdoor Adventure
Job Title	Unqualified Assistant Activity Instructor
Main Tasks and Duties	Support Activity Instructors on Activity Sessions. They may help the instructor by: - Getting things ready for sessions - Helping students during sessions - Helping organise and playing games with younger children Unqualified Assistant Activity Instructors should: - Enjoy being with or working with children - Be interested in outdoor education and being active outdoors - Be able to building good relations with children, their teachers and other professionals.

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Additional Controls for Young People	Residual Risk
Suitable Persons working with Children	Clients	Medium	DBS Checks on all Employees and Volunteers. Rigorous application process	Under no circumstances should a young people on work experience be left alone with children.	Medium
Lone Working with Children	All	High	Operational Procedures to keep this to an absolute minimum. Communication devices should be available with pre agreed plan of who to contact if required. At no time are under 18s allowed to lone work.	Under no circumstances should a young people on work experience be left alone with children.	Low
Manual Handling	Young Person	Medium	Briefing on correct technique to use Trailers/ Sack trolleys/ Lift Aids to be provided where necessary Suitable number of people to carry each piece of equipment	Young people to only lift objects or persons that are within their acceptable capabilities	Low
Substances under CoSHH Regulations	Young Person	Medium	▪ All staff to receive recorded training concerning CoSHH, this will include: - Identification of warning labels - What tasks certain chemicals should be used for - Required PPE for chemical use - Where CoSHH data sheets are stored - What action to be taken in event of accident/spillage	Young person should be fully supervised if required to use these materials eg. Cleaning fluids	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Additional Controls for Young People	Residual Risk
Illness from weather conditions	Young Person	Medium	All Instructors must have received training on identifying Sunstroke and Hypothermia. <u>Sun Burn/Stroke</u> ▪ Clients advised to wear high factor waterproof sun cream, hats, sunglasses etc & to cover up ▪ Clients advised to drink plenty of water + remain out of the sun when possible ▪ Instructor awareness to signs of sunburn and sunstroke <u>Hypothermia</u> ▪ Correct personal protective clothing for the activity to be worn according to the conditions ▪ Instructor awareness to signs of hypothermia ▪	Young person to reminded of the dangers of exposure and the control measures to protect themselves	Low
Slips, Trips and Falls	All	Medium	▪ Adequate lighting present, where not possible a torch is advised ▪ When identified staff to remove trip hazards where possible, when not possible: - Other staff should be notified of presence - Clients to be advised - Clear identification to be established Appropriate signage to be present	Young person to help with good housekeeping Full induction on maintaining safe and tidy environment. This will also include highlighting any specific hazards present.	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Additional Controls for Young People	Residual Risk
Drowning	All	High	Buoyancy Aids always worn when in/on the water and on pontoons. Alertness of activity staff to potential dangers Information on swimming ability gathers before activity PPE subject to regular checks by competent persons.	Young person must always wear a Buoyancy Aid when on pontoons, slipway or on/in the water.	Low
Generic Activities	All	Medium	Safety Briefing given to all clients prior to starting any activity session Group Leader/ Accompanying adults are in 'loco parentis'. RWS Staff dynamically risk assess during activity sessions All staff are qualified for the session in line with the sessions APS. Extra guidance, mentoring and checks to be provided through regular session observations	Young person to be always under direct supervision of a nominated qualified instructor whilst on activity. Young person to always follow instructions of the activity leader on sessions.	Low
Injury	All	Medium	Activity Staff to hold a valid First Aid Certificate Staff have a suitable level of experience and are qualified in line with the sessions APS. Regular maintenance to be completed on all equipment and logged. Emergency Medical Procedures including contact numbers to be followed. Appropriate communication device provided for activity	Young person to be always under direct supervision of a nominated qualified instructor whilst on activity. Young person needs to have a recorded work experience induction ensuring it covers: - Site Induction (including Fire Safety)	Low

Rockley Watersports Generic Risk Assessment

Centre: All RWS Operations
Date: January 2026

Completed by: Head of Operations
Review Date: January 2027

Hazards	Who may be harmed?	Foreseeable Severity	Control Measures in Place	Additional Controls for Young People	Residual Risk
			All accidents/incidents/near misses are reported through the RWS Accident Incident form for the given Centre. RWS Staff dynamically risk assess during activity sessions All PPE for activities to be itemised and checked regularly.	- APS for the sessions they will be assisting with.	